



30-Day Notice

EFT Membership Freeze/Cancel Form

All EFT Membership Cancellations must be completed 30 days prior to the cancellation. **For example, if you would like your account to stop autodrafting in July, this form must be filled out no later than June 1st.**

Phone calls, letters, and or any other form of changes will not be accepted.

Today's Date: _____

Student's Name: _____ Class Enrolled: _____

Parent/Guardian Name: _____

Reason: _____

Freeze: _____

I would like to freeze my account for _____ months. My account will be autodrafted again on _____. This will hold my spot in my current class.

Cancel: _____

Cancellation will take effect in 30 days. I understand that my card will be charged for any payments due in the next 30 days. I understand that I can still use my membership through the end of the month of my final payment.

Customer Name

Phone Number/Email

Customer Signature

FOR OFFICE USE ONLY

Processed By

Date

REVISED August 01, 2024

